

**PEJABAT PENGURUSAN PENYELIDIKAN (PPP)**

**UNIVERSITI MALAYSIA TERENGGANU**

**21030 KUALA NERUS, TERENGGANU, MALAYSIA**

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| **BORANG LAPORAN PRESTASI PENYELIDIKAN*****RESEARCH PROGRESS REPORT FORM*** |
| Sila rujuk Garis Panduan Pemantauan Geran Penyelidikan UMT Edisi 3/2022 Pindaan 2 | *Please refer to the UMT Research Grant Monitoring Guidelines Edition 3/2022 Amendment 2* |
| 1. **MAKLUMAT PROJEK | *PROJECT INFORMATION***
 |
| **Pemantauan Kali Ke***Monitoring Phase* | **:** | **Fasa Tahun** *Phase Year* |
| **Ketua projek** *Project leader* | **:** |  |
| **Tajuk penyelidikan** *Research title* | **:** |  |
| **Vot projek***Project vot* | : |  | **Jenis geran***Type of grant* | : | (eg: TAPE-RG) |
| **Tarikh mula***Start date* | **:** |  | **Tarikh tamat***End date* | **:** |  |
| **Penyelidik bersama** *Co-reseachers* | : |  |
| **Tarikh lanjut tempoh 1***Extension date 1* | : |  | **Tarikh lanjut tempoh 2***Extension date 2* | : |  |
| **Ringkasan eksekutif***Executive summary* | **:** |  |

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| 1. **PRESTASI PROJEK  *| PROJECT ACHIEVEMENT***
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| **B(i). CARTA PERBATUAN |*MILESTONE***  |

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|  | Prestasi projek berdasarkan carta perbatuan yang diluluskan*Project progress based on the approved milestones* |

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| --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Milestones** | **A.****% Project Completion Contribution**  | **Expected Completion Date** | **B.****Completed Percentage** | **Actual Completion Date** | **C.****Contributed Progress Percentage (C=A x B / 100)** |
| 1. |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |
| 6. |  |  |  |  |  |  |
|  | **100%** | Overall Progress Percentage |  |

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| **B(ii) PRESTASI KEWANGAN|*FINANCIAL PERFORMANCE***  |

**JUMLAH PERBELANJAAN|*TOTAL OF* *EXPENDITURE***

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| --- | --- | --- | --- | --- | --- | --- |
|  | Jumlah Diluluskan*Amount Approved* | : | RM | Jumlah Baki*Amount Balance* | : | RM |
|  | Jumlah Perbelanjaan*Amount Spent* | : | RM | % Belanja*% of Amount Spent* | : | % |

**PERBELANJAAN MENGIKUT V-SERIES|*EXPENDITURE BASED ON V-SERIES***

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| **V-Series** | **Jumlah bajet asal /** *Total Origin Bajet***(RM)** | **Jumlah belanja /** *Total Expenses***(RM)** | **Jumlah baki /**Total Balance**(RM)** |
| **V11000**Gaji dan upahan |*Salary and Wages* |  |  |  |
| **V21000**Perjalanan dan pengangkutan |*Travelling Expenses & Subsistence* |  |  |  |
| **V24000**Sewa | *Rental* |  |  |  |
| **V27000**Bekalan penyelidikan |*Research Materials & Supplies* |  |  |  |
| **V28000**Penyelenggaraan | *Maintenance* |  |  |  |
| **V29000**Perkhidmatan profesional |*Professional Services*  |  |  |  |
| **V35000**Aset dan Inventori | *Asset & Inventory* |  |  |  |

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| **B(iii). BAKAT – PERLANTIKAN GRA/RA|*TALENT – GRA/RA APPOINTMENT*** |

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|  | Nama penuh*Fullname* No. kad pengenalan*IC / Passport No* Tarikh Lantikan*Date of appointment*  | ::: |  |
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| 1. **JANGKAAN HASIL PENYELIDIKAN| *EXPECTED RESEARCH OUTPUTS***
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| **C(i). SERAHAN HASIL PENYELIDIKAN, SEKIRANYA DINYATAKAN DI DALAM PROPOSAL DAN GARIS PANDUAN|*RESEARCH DELIVERABLES, IF INDICATED IN THE PROPOSAL AND GUIDELINE*** |

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| *Sebagai contoh:** *Instrument seperti instrument penilaian impak geran penyelidikan*
* *Produk baru seperti baja kompos*
* *Database/Sistem/Aplikasi perisian*
* *Kertas polisi*
* *Pengkomersilan produk yang mempunyai harta intelek (sertakan jumlah, RM)*
* *Perlesenan harta intelek (sertakan jumlah, RM)*
* *Jaringan antarabangsa dan swasta*
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| **C(ii). OUTPUT KESARJAAAN PENYELIDIKAN|*SCHOLARLY RESEARCH OUTPUTS*** |

 **PENERBITAN |*PUBLICATIONS***

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|  | *Senarai artikel penerbitan (pengarang, tahun, tajuk artikel, tajuk jurnal, vol, mukasurat**List of research articles (authors, year, title of articles, title of journal, vol, page number)*1.2.Sila Lampirkan/Please attach:1. Bukti Penerbitan *(Evidence for publication)*
2. Bukti Penghargaan Vot Geran *(Evidence of acknowlegements)*
3. Bukti jurnal yang disenaraikan di dalam Indeks WoS/Scopus beserta Quartile (*Evidence for journal / articles in WoS (JCR) / Scopus (CSR) with Quartile)*
 |
|  | Senarai bab dalam buku/buku (pengarang, tahun, tajuk, muka surat, penerbit)*List of book chapters/book (authors, year, title, page number, publisher)*1.2. |
|  | Lain-lain penerbitan1.2. |

 **PEMBANGUNAN BAKAT|*HUMAN CAPITAL DEVELOPMENT***

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| **Pelajar PhD|*PhD student*** |
| Nama penuh pelajar #1*Student fullname #1*Tarikh Lantikan*Date of appointment* Status *(Ongoing/Graduated)* | ::: | Sila Lampirkan/Please attach:Bukti Pendaftaran/Bergraduat (Surat Senat) *(Evidence for registration/graduation (senat letter))* |
| **Pelajar MSc|*MSc student*** |
| Nama penuh pelajar #1*Student fullname #1*Tarikh Lantikan*Date of appointment* Status *(Ongoing/Graduated)* | ::: | Sila Lampirkan/Please attach:Bukti Pendaftaran/Bergraduat (Surat Senat) *(Evidence for registration/graduation (senat letter))* |

 **HAK CIPTA, SEKIRANYA DINYATAKAN DI DALAM PROPOSAL DAN GARIS PANDUAN|**

 ***INTELLECTUAL PROPERTY, IF INDICATED IN THE PROPOSAL AND GUIDELINE***

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| --- | --- |
| ***Type*|Jenis** | **Tajuk|*Title*** |
| (Eg : Patent) | Sila lampirkan surat kelulusan IP MyIPO/sijil MyIPO *(Please attach acceptance letter MyIPO / certificate MyIPO)* |

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| **C(iii). IMPAK QUADRUPLE HELIKS, SEKIRANYA DINYATAKAN DI DALAM PROPOSAL DAN GARIS PANDUAN|*IMPACTS ON QUADRUPLE HELIX, IF INDICATED IN THE PROPOSAL AND GUIDELINE*** |

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| Komuniti*Community**Sebagai contoh: Hasil daripada kajian ini, secara langsung telah meningkatkan pendapatan lima isi rumah di Kawasan Setiu daripada RM600 sebulan kepada RM800 sebulan selepas setahun pemindahan ilmu dilaksanakan* |
| Industri*Industry* |
| Kerajaan*Government* |
| Akademia*Academia* |
| Persekitaran*Environment* |

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| 1. **RINGKASAN PENEMUAN PROJEK PENYELIDIKAN BERDASARKAN KEPADA CARTA PERBATUAN |*SUMMARY OF RESEARCH FINDINGS BASED ON MILESTONES***
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| *Milestone 1**Milestone 2**Milestone 3* |

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| 1. **MASALAH/KEKANGAN/CADANGAN |*PROBLEMS/CONSTRAINTS/SUGGESTIONS***
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| *Sebagai contoh:* *Nyatakan justifikasi kenapa milestones tidak dicapai dan langkah yang telah dan bakal diambil untuk memastikan milestones yang dirancang akan mencapai sasaran yang telah ditetapkan pada laporan akan datang* |
| 1. **PENGESAHAN KETUA PROJEK |*CONFIRMATION BY PROJECT LEADER***
 |
| Saya mengesahkan tujuan ini adalah untuk projek di atas *I declare that this purpose is for the above project* |
| Tandatangan*Signature*  | Cop dan tarikh *Stamp and date* |
| 1. **PERAKUAN TIMBALAN KETUA PTJ (FAKULTI/INSTITUT)|*ENDORSEMENT BY DEPUTY HEAD OF PTJ (FACULTY/INSTITUTE)***
 |
| Saya menyokong dan memperakukan laporan ini*I recommend and agree with this report* |
| Tandatangan*Signature*  | Cop dan tarikh *Stamp and date* |
| 1. **KEGUNAAN PEJABAT PPP SAHAJA | *RMO USE ONLY***
 |
| Laporan ini adalah diterima/tidak diterima *This report is accepted/not accepted* |
| Nama*Name*Tarikh*Date* | :: |  |