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| logo korporat grid-01 | **BORANG PERMOHONAN PELANTIKAN PEMBANTU PENYELIDIK SISWAZAH/****PEMBANTU PENYELIDIK/PEMBANTU PENYELIDIK PENTADBIRAN*****APPLICATION FORM FOR APPOINTMENT OF GRADUATE RESEARCH ASSISTANT (GRA)/RESEARCH ASSISTANT (RA)/ADMINISTRATIVE RESEARCH ASSISTANT (RA-P)*****PEJABAT PENGURUSAN PENYELIDIKAN (PPP)****UNIVERSITI MALAYSIA TERENGGANU****21030 KUALA NERUS, TERENGGANU, MALAYSIA** |

**PERHATIAN : Sila baca dan fahami Garis Panduan dan Tadbir Urus Pelantikan dan Pengurusan Pembantu Penyelidik Siswazah *(GRA)/Pembantu Penyelidik (RA)/Pembantu Penyelidik Pentadbiran (RA-P)* sebelum mengisi borang ini.**

*NOTES : Please read and understand the guidelines and procedure of Graduate Research Assistant (GRA)/Research Assistant (RA)/Administrative Research Assistant (RA-P) before fill in the form.*

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| **PERHATIAN : BORANG INI HENDAKLAH DILAMPIRKAN DENGAN DOKUMEN-DOKUMEN BERIKUT :***NOTES : THIS FORM MUST BE ATTACHED WITH THE FOLLOWING DOCUMENTS :* |
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| **(1) Salinan K/P / Pasport**  *Photocopy of I/C / Passport* **(2) Salinan Sijil SPM / STPM / Ijazah / Sarjana / PhD** *Photocopy of SPM / STPM/ Bachelor / Master / PhD Certificate***(3) Salinan Surat Tawaran Pengajian Sarjana / PhD** *Photocopy of Master / PhD Offer Letter* | **(4) Salinan Slip Pendaftaran Sarjana/PhD** *Photocopy of Master/PhD Registration Slip***(5) Salinan Surat Pengesahan Majikan (Jika Cuti Belajar)** *Photocopy of Employer Confirmation Letter (If Study Leave)***(6) Salinan Akaun Bank (CIMB Bank Sahaja)** *Photocopy of Bank Account (CIMB Bank Only)*  |

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| **A. PERMOHONAN JAWATAN** ***JOB APPLICATION***  | Gambar terkini berukuran pasport*Latest photo passport size* |
| **Pembantu Penyelidik Siswazah (GRA) Pembantu Penyelidik Pentadbiran (RA-P)***Graduate Research Assistant Administrative Research Assistant***Pembantu Penyelidik (RA)***Research Assistant* |
| **B. MAKLUMAT PEMOHON (DIISI OLEH PEMOHON)** ***APPLICANT INFORMATION (TO BE FILLED BY APPLICANT)*** |
|  |  |
| **1. Nama Penuh :** *Full Name :* |  |
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| **2. Alamat Surat-Menyurat :** *Correspondence Address :* |  |
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| **3. Alamat Tetap :** *Permanent address :*  |  |
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| **4. E-mel :** *E-mail :* |  |
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| **5. No. Telefon :** *Telephone No. :*  |  |  | **6. Umur :** *Age :* |  |
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| **7. Bangsa :** *Race :* |  | **8. Tarikh Lahir (dd/mm/yy) :** *Date of Birth :* |  |
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| **9. No. K/P / No. Pasport :** *NRIC / Passport No :* |  | **10. Kewarganegaraan :** *Nationality :* |  |
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| **11. Jantina :** *Gender :*Lelaki*Male*Perempuan*Female* |  | **Lelaki***Male* |  | **Perempuan***Female* |
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| **12. Taraf Perkahwinan :** *Marital Status :* |  | **Bujang***Single* |  | **Berkahwin***Married* |
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| **13. Kelayakan Akademik**  *Academic Qualification* |
|  |
| **Jenis Sijil*****Type of Certificate*** | **Bidang Pengajian/Pengkhususan*****Field of Specialization*** | **Gred/CGPA*****Grade/CGPA*** | **Nama Universiti*****Name of University*** | **Tahun Tamat*****Year Completed*** |
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| **14. Status Pendidikan Semasa :** *Current Academic Status* |  | **SPM***SPM*  |  | **STPM***STPM* |
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|  |  | **Diploma***Diploma* |  | **Sarjana Muda***Bachelor* |
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|  |  | **Sarjana***Master* |  | **PhD***PhD* |
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| **15. Maklumat pekerjaan terdahulu (Nyatakan pengalaman dalam kerja-kerja akademik/penyelidikan, jika ada, beserta**  **tempohnya)** *Information of previous employment (State experience in research/academic work, if any, including durations)* |
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| **16. Status Pekerjaan Semasa :** *Current Job Status* |  | **Cuti Belajar (Bergaji Penuh)***Study Leave (Full paid)* |  | **Cuti Belajar (Bergaji Separuh)***Study Leave (Half paid)* |
|  |
|  |  | **Bekerja Sepenuh Masa***Working Full Time* |  | **Tidak Bekerja***Unemployed* |
|  |
| **17. Syarikat/Organisasi : (Jika**  **ada) (cth: NAHRIM)** *Company/Organisation : (If any)* |  |
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| **C. MAKLUMAT PENGAJIAN SEMASA PASCA SISWAZAH (DIISI OLEH PEMOHON GRA SAHAJA)** ***CURRENT POSTGRADUATE STUDY INFORMATION (TO BE FILLED BY APPLICANT OF GRA ONLY)*** |
|  |
| **1. Program Pasca siswazah :** *Postgraduate Programme :* |  | **Sarjana***Master* |  | **Doktor Falsafah***PhD* |
|  |
| **2. Mod Pengajian :** *Mode of Study :* |  | **Sepenuh Masa***Full Time* |  | **Separuh Masa***Part Time* |
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| **3. No. Matrik :** *Matric No. :* |  |
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| **4. Semester Mendaftar :** *Semester Enrolled :* |  |
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| **5. Tarikh Pendaftaran :** *Registration Date :* |  |
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| **6. Bidang Pengajian :** *Field of Study :* |  |
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| **7. Sumber Pendapatan/Tajaan/**  **Biasiswa : (Jika ada)** **(cth : Mybrain, KPT)** *Source of Salary/Sponsor/*  *Scholarship : (If any)* |  |
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| **8. Fakulti/Institut :** *Faculty/Institute :* |  |
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| **9. Nama Penyelia Utama :** *Name of Main Supervisor :* |

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|  |  | **Saya mengaku bahawa saya tidak mempunyai pendapatan tetap (Gaji Penuh/Tajaan/Biasiswa).***I verify that I do not have any fixed income (Full paid/Sponsor/Scholarship).* |
|  |
|  |  | **Saya mengaku bahawa maklumat yang diberikan dalam permohonan ini adalah betul. Jika permohonan ini didapati tidak betul/tidak lengkap, UMT berhak untuk tidak menerima permohonan saya.***I verify that the information given in this application is correct. If this application is found incorrect/incomplete, UMT has the right not to accept my application.* |
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|  **Tandatangan Pemohon :** *Signature of Applicant :* |  | **Tarikh :***Date :* |  |

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| **D. MAKLUMAT PROJEK PENYELIDIKAN / TABUNG AMANAH (DIISI OLEH KETUA PROJEK / PEMEGANG AKAUN AMANAH)** ***PROJECT RESEARCH / TRUST FUND INFORMATION (TO BE FILLED BY PROJECT LEADER / TRUST FUND HOLDER)*** |
|  |
| **1. Nama Ketua Projek / Pemegang Akaun Amanah :** *Name of Project Leader / Trust Fund Holder :* |  |
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| **2. Fakulti/Institut :** *Faculty/Institute:* |  |
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| **3. Tajuk Projek :**  *Project Title :* |  |
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| **4. Jenis Geran Projek Penyelidikan / Akaun Amanah :** *Project Research Grant / Trust Fund Type : (E.g.: TAPE-RG / INOS)* |  |
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| **5. No. Vot :** *Vote No. :* |  |
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|  |
| **6. Tempoh Projek Penyelidikan :** *Research Project Duration :* | **Dari (dd/mm/yy) :***Start Date :*  |  | **Hingga (dd/mm/yy) :***End Date :* |  |
|  |  |
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| **7. Lanjutan Tempoh Projek**  **Penyelidikan : (Jika ada)** *Extension of Research Project Duration :*  *(If any)* | **Dari (dd/mm/yy) :***Start Date :*  |  | **Hingga (dd/mm/yy) :***End Date :* |  |
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| **8. Jumlah Peruntukan Keseluruhan Penyelidikan :** *Total Amount Allocated for Research :* |  |
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| **9. Jumlah Peruntukan Dibawah V11000 /Akaun Amanah :** *Total Amount Allocated under V11000 / Trust Fund :* |  |
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| **10. Tempoh Lantikan Pembantu**  **Penyelidik Siswazah / Pembantu Penyelidik / Pembantu Penyelidik Pengurusan :** *Duration of GRA/RA/RA-P Appointment :* | **Dari (dd/mm/yy) :***Start Date :* **Bulan :***Months :* |  | **Hingga (dd/mm/yy) :***End Date :* |  |
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| **11. Elaun :**  *Allowance* : | **RM***RM* |  | **Sebulan***Per Month* |

 |
| **12. Permohonan ini :** *This Application :* |  | **Disokong***Recommended* |  | **Tidak Disokong***Not Recommended* |
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|  | **Ulasan :** *Comment :* |
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|  **Tandatangan & Cop Rasmi Ketua Projek :** *Project Leader Signature & Official Stamp :* |  | **Tarikh :***Date :* |  |
|  |
| **13. Permohonan ini :** *This Application :* |  | **Diluluskan***Approved* |  | **Tidak Diluluskan***Not Approved* |
|  | **Ulasan :***Comment :* |
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|  **Tandatangan & Cop Rasmi**  **Pemegang Akaun Amanah :** *Trust Fund Holder & Official Stamp :* |  | **Tarikh :***Date :* |  |  |
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| **E. ULASAN PENYELIA (SEKIRANYA BERBEZA DENGAN KETUA PROJEK PENYELIDIKAN)** ***COMMENT FROM SUPERVISOR (IF PROJECT LEADER IS DIFFERENT PERSON)*** |
|  |
| **1. Permohonan ini :** *This Application :* |  | **Disokong***Recommended* |  | **Tidak Disokong***Not Recommended* |
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|  | **Ulasan :** *Comment :* |
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|  **Tandatangan & Cop Rasmi Penyelia :** *Supervisor Signature & Official Stamp :* |  | **Tarikh :***Date :* |  |
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| **F. UNTUK KEGUNAAN PEJABAT PENGURUSAN PENYELIDIKAN (PPP)** ***FOR RESEARCH MANAGEMENT OFFICE (RMO) USE*** |
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| **Semakan dan Pengesahan dari Urusetia PPP :***Review and validation from the RMO Secretariat :* |
|  | **Baki Peruntukan V11000 Terkini :** *Current balance allocated under V11000 :* | **RM***RM* |  |  |  |
|  |
|  |  | **Baki peruntukan V11000 terkini MENCUKUPI untuk pembayaran elaun sepanjang tempoh pelantikan.***Current balance allocated under V11000 is SUFFICIENT for the payment of allowance throughout the appointment duration.* |
|  |
|  |  | **Baki peruntukan V11000 terkini TIDAK MENCUKUPI untuk pembayaran elaun sepanjang tempoh pelantikan.***Current balance allocated under V11000 is NOT SUFFICIENT for the payment of allowance throughout the appointment duration.* |
|  |  |
|  | **Tempoh Lantikan GRA :** *Duration of GRA Appointment :* | **Dari (dd/mm/yy) :***Start Date :* **Bulan :***Months :* |  | **Hingga (dd/mm/yy)** :*End Date :* |  |
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|  | **Bayaran Elaun GRA :** *Payment of GRA Allowance :*   | **RM***RM* |  | **X** |  | **Bulan***Months* |
|  |  |
|  | **Kaedah Bayaran :***Payment Method :* |  |  | **PPP***RMO* |  | **Fakulti/Institut/Tabung Amanah PTj***Faculty/Institute/Trust Fund of PTj* |
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|  **Disemak oleh :** *Verified by :* |  |  |
|  |
|  **Tandatangan :** *Signature :* |  | **Tarikh :***Date :* |  |
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| **G. KELULUSAN PENGARAH PEJABAT PENGURUSAN PENYELIDIKAN (PPP)** ***APPROVAL OF THE DIRECTOR OF RESEARCH MANAGEMANT OFFICE (RMO)*** |
|  |
| **1. Permohonan ini :** *This Application :* |  | **Diluluskan***Approved* |  | **Tidak Diluluskan** *Not Approved* |
|  |
|  | **Ulasan :***Comment :* |
|  |  |
|  |
|  **Tandatangan & Cop Rasmi :** *Signature & Official Stamp :* |  | **Tarikh :***Date :* |  |
|  |